

**The Saint EGM
Minutes of Meeting**
held on 12/4/2013 at 6:30pm in the Medical Sciences Building, Seminar Room Two

Minutes Prepared By: Craig Lye

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| Agenda: | <ol style="list-style-type: none">1. Welcome and Apologies for Absence2. Acceptance of Minutes of AGM held 30/11/123. Editor's Report on Semester Two4. Business Manager's Update5. Proposals for changes to the Constitution:<ol style="list-style-type: none">i. The proposal aimed to clarify the rules for the appointment and retention of section sub-editors. This was necessary because the constitution contained conflicting sections: some sections said sub-editors were appointed while others implied they were elected like the other committee members.6. Committee Elections:<ol style="list-style-type: none">i. Section Editors: News Editor, Money Editor, Viewpoint Editor, Features Editor, Photography Chief, Events Editor, Arts & Culture Editor, Sport Editor.ii. Deputy and Web Editor.iii. Editor7. Any Other Business8. Closing Remarks |
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Summary of Key Points:

1. Richard Browne welcomed attendees and recorded the Apologies for Absence.
2. Richard Browne proposed the acceptance of the Minutes from the last AGM. The Minutes were accepted unanimously.
3. Richard Browne presented a summary of the newspaper's activities in Semester Two. The report was unanimously accepted. (Summary Attached: Appendix A)
4. Camilla Henfrey presented her business update. The update was unanimously accepted. (Update Attached: Appendix B) She drew attention to the following points:
 - i. So far this year the Company has made **£2941.00 profit**. With the year-end not until November, the final profit figure for the year will include next semester's Old Course event.
 - ii. The new team's first issue beat target by 20%, and was up on last year's amount by 92%. This shows great promise from the incoming business team.
 - iii. The company is planning to reinvest some of the profits in a new camera, more pages for the paper, dictaphones, and a live blog facility for the website.
 - iv. **Changes to the business team:** 1: Restructure the local team to sell thematically, not just by area. 2: Widen our client base on a local and national level. 3: Increase online advertising.
5. Elliot Davies proposed the change to the constitution as outlined above.
 - i. Elliot Davies proposed the motion, which was seconded by Richard Browne. The motion was carried unanimously.
6. Elections
 - i. **Section Editor Elections:** The following Section Editors (Jonathan Bucks: News, Nick Cassella: Viewpoint, Caitlin Hamilton: Features, Celeste Soman and Jake Threadgould: Photography Chiefs, Stephen Jenkins: Arts and Culture, James Gray: Sport) were not prepared to continue in their roles, due either to graduation or personal choice. The following Section Editors (Elliott Miskin: Money, Cara Wonnacott and Devini Pabari: Events) were prepared to continue in their roles.
The sections were contested as follows: News: Laura Abernethy and Matthew Keliris-Thomas, Money: Elliott Miskin stood unopposed, Viewpoint: Tamar Ziff, Jake Jose, Charmaine Che, Features: Miles Adams, Emma Freer, Photography: Maria Faciolince and Sammi McKee stood as a pair, Amy Thompson stood *in absentia*, Events: Devini Pabari and Cara Wonnacott stood as a pair, unopposed, Arts and Culture: Oli Clayton, Ross Hamilton stood *in absentia*, Sport: Andrew McQuillan stood unopposed.
The meeting voted by secret ballot with the following results: **News: Laura Abernethy, Money: Elliott Miskin, Viewpoint: Tamar Ziff, Features: Miles Adams, Photography: Maria Faciolince and Sammi**

McKee, Events: Devini Pabari and Cara Wonnacott, Arts and Culture: Ross Hamilton, Sport: Andrew McQuillan. (Results attached: Appendix C.i)

- ii. **Deputy Editor and Web Editor Elections:** The existing Deputy Editor, Craig Lye, was not prepared to continue in his current role, due to personal choice. The existing Web Editor, Elliot Davies, was prepared to continue in his current role.

Elliot Davies proposed that he combine the Web and Deputy Editorship. He was unopposed.

The meeting voted by secret ballot, with the following result: **Elliot Davies was elected to the combined roles of Deputy and Web Editor.** (Results attached: Appendix C.ii)

- iii. **Editor Elections:** The existing Editor, Richard Browne, was not prepared to continue in his current role, due to graduation. The Editorship was contested by Craig Lye and James Gray.

The committee voted by secret ballot, with the following result: **Craig Lye was elected to the role of Editor.** (Results attached: Appendix C.iii)

7. Any Other Business:

- i. Cara Wonnacott thanked Richard for allowing the Events section to come into being.
- ii. James Gray thanked the committee for an enjoyable year.

- 8. Richard Browne thanked everyone for attending and especially thanked the unsuccessful candidates, inviting them to apply for sub-editorship positions during next year's interviews. Richard dismissed the EGM.

| Main Actions (Open): | Action Owner |
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| None | N/A |

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| Date of Next Meeting: | TBC |
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| Members Present | Apologies |
|---|---------------------------------------|
| Richard Browne – Editor | Carmen Roca – Sport Sub-Editor |
| Craig Lye – Deputy Editor | Cyprien Pearson – Features Sub-Editor |
| Camilla Henfrey – Business Manager | Tamara Eberhard – Features Sub-Editor |
| Jonathan Bucks – News Editor | |
| Nick Cassella – Viewpoint Editor | |
| Caitlin Hamilton – Features Editor | |
| James Gray – Sports Editor | |
| Stephen Jenkins – Arts & Culture Editor | |
| Celeste Sloman – Photography Chief | |
| Jake Threadgould – Photography Chief | |
| Elliot Davies – Web Editor | |
| Lewis Camley – A&C Sub-Editor | |
| Ketsuda Phoutinane – News Sub-Editor | |
| Carolina Wonnacott – Events Editor | |
| Devini Pabari – Events Editor | |
| Andrew McQuillan – Sport Sub-Editor | |
| Ben Hook – Web Sub-Editor | |
| Laura Abernethy – News Sub-Editor | |
| Monica Burns – Production Manager | |
| Martin Saarinen – Sports Sub-Editor | |
| Saeunn Gisladdottir – Features Sub-Editor | |
| Erin Lyons – News Sub-Editor | |
| Sophie Kelly – Business Team Regional Manager | |
| Peter Thorpe – Sport Sub-Editor | |
| Ben Quilligotti – Business Team Local Manager | |
| Elliott Miskin – Money Editor | |
| David Earnshaw – Arts and Culture Sub-Editor | |
| Natasha Cornall - Arts and Culture Sub-Editor | |
| Tamar Ziff – Viewpoint Sub-Editor | |
| TOTAL: 29 | TOTAL: 3 |

Appendix A

Editor's Report on Semester Two

- Staff members: Camilla took over from Ryan, heading up the Business team, and so Monica has come in as Production Manager; we also have Elliott on Money, a section really starting to forge its own identity now.
- Paper redesign: logo adjusted, front page strap created, page two improved and more connection between sections.
- Issue 170: a disaster to some extent, though it did allow us to show just how good our website is and rack up the views, and we've got stronger from that point.
- General web point: we've made better use of the technology available, such as live tweeting events and meetings, and also our liveblogs on such things as Oscars and Union elections.
- Issue 171: Bond interview, Moffat story and Union elections pull-out – the elections were a big success for us, both in terms of our pull-out and also the online elections hub, for which thanks go to Elliot and the various contributors of content, especially the News team, which really shone.
- That same week, we also had The Saint Live, a local music event organised by David Hershaw which I think exceeded all our expectations.
- This last week, as well as issue 172, we had a coding class hosted by Elliot – talking to Hillevi and Re Pictures about something similar on film; these classes are something to build on next year.
- We still have one more print issue left for the year and The Saint Awards as well, so still plenty to be done!

Appendix B

The Saint Student Newspaper Ltd Business Manager's Update 2012/13

For those of you who don't know me, I'm Camilla, the new business manager. I took over from Ryan about four weeks ago, and since then have been doing my utmost to maintain and indeed improve the business side of the paper. It should really be him up here, since we are meant to be looking back the figures from his time in the position, but unfortunately can't be here today, he's on his way to Wembley. I have therefore done a little roundup of where we are now.

Two years ago we were sat on a profit of £40 for the year. Last year(issue 157-165) we saw total net profit of **£3,005.24**

This year we are currently sitting on total net profit of **£2941.00** but our year-end isn't until November, by which time the Old Course event will have taken place, so we will certainly be up on last year.

Since I have taken over we have maintained momentum, and actually proved that the dreaded post-Easter issue, which has notoriously been hard to sell, was nothing we couldn't handle. As the new team's first issue, we actually beat our target by 20%, and **were up from last year by 92%**.

Looking forward, it's clear that things are only set to improve, since we already have over £1000 confirmed revenue for the next issue.

On account of the increased profit, we intend to spend some money on improving the The Saint itself: a new camera; a bigger paper; dictaphones; a live blog facility for the website; as well as obviously having a lovely Christmas party.

In terms of where I plan to take the business, I have three main aims.

1. Restructure the way in which we go about local advertising, making it thematic rather than street based, and incorporating societies into our target audience. I have a new team in place, all of whom have been trained and have a clear direction of where we are heading.
2. Widen our client base on a local and national level, working closely with companies we haven't yet targeted to increase revenue, as well as promote us as a brand. Sophie – postgraduate companies, Ben looking at bringing national chains to advertising on a local level, like we once had with Aldi.
3. Increase online advertising so it becomes a customary part of The Saint as a business. We have a great website, and thus the potential to generate a lot of revenue from advertising.

Appendix C.i

Section Editor Elections

| Name | Current Position | Standing For | Votes For | Votes Against (RON) |
|--------------------------------------|----------------------|-----------------------|-----------|---------------------|
| Laura Abernethy | New Sub-Editor | News Editor | 18 | 4 |
| Matthew Keliris-Thomas | None | News Editor | 7 | |
| Elliott Miskin | Money Editor | Money Editor | 29 | 0 |
| Tamar Ziff | Viewpoint Sub-Editor | Viewpoint Editor | 12 | 1 |
| Jake Jose | None | Viewpoint Editor | 11 | |
| Charmaine Che | None | Viewpoint Editor | 5 | |
| Miles Adams | None | Features Editor | 21 | 0 |
| Emma Freer | Features Copy-Editor | Features Editor | 8 | |
| Maria Faciolince and Sammi McKee | None | Photography Chief | 25 | 0 |
| Amy Thompson | None | Photography Chief | 4 | |
| Devini Pabari and Caralina Wonnacott | Events Editors | Events Editor | 29 | 0 |
| Oli Clayton | None | Arts & Culture Editor | 13 | 0 |
| Ross Hamilton | None | Arts & Culture Editor | 16 | |
| Andrew McQuillan | Sport Sub-Editor | Sport Editor | 29 | 0 |

Appendix C.ii

Editorial Board Elections

| Name | Current Position | Standing For | Votes For | Votes Against (RON) |
|---------------|------------------|------------------------------|-----------|---------------------|
| Elliot Davies | Web Editor | Web Editor and Deputy Editor | 29 | 0 |

Appendix C.iii

| Name | Current Position | Standing For | Votes For | Votes Against (RON) |
|------------|------------------|--------------|-----------|---------------------|
| James Gray | Sport Editor | Editor | 5 | 2 |
| Craig Lye | Deputy Editor | Editor | 22 | |